

Joseph A. Citta Scout Reservation

Short Term Camping Procedures

Jersey Shore Council

A. ARRIVAL

A-1 HOURS: Groups are expected to check in between 5:00 PM and 9:00 PM on Friday or anytime on Saturday. If your arrival is delayed, you are expected to phone camp at 609- 698-2855 ext. 10 to inform our Campmasters of the delay.

A-2 SPEED LIMIT: **The speed limit is 5mph.** That includes the entering driveway and parking lot. Please remember that scouts and other young children are in these areas.

A-3 PARKING: All vehicles must park in the Main Parking Lot.

A-4 **NO VEHICLES IN CAMP:** All personal gear must be carried into sites, Wagons are provided at the entrance of the North Road and Middle Road for your convenience. Any Group may have (1) trailer or Vehicle with Camp Equipment escorted to their campsite by a Campmaster. Trucks or Vehicles will then immediately drop the trailers and gear and be escorted back out to Main Parking lot. NO EXCEPTIONS

A-5 CHECK-IN: Adult leaders must check in with the Campmaster upon arrival. Do not let your group leave the Parking Lot until authorized to do so by the Campmaster. No one is to be in camp prior to the 5:00 PM (Friday) check-in time. A Unit roster of all campers must be presented to the Campmaster before permission will be given to enter camp. You can find a blank copy of the roster you are required to use at <https://www.jerseyshorescouts.org/files/1389/Citta-Year-Round-Camping-Roster>

B. CARE OF PHYSICAL FACILITIES

B-1 USE OF CAMP PROPERTY: Under no circumstances may any building be entered other than those listed on your reservation. Unused buildings are usually locked, but the absence of locked door, does not grant permission to enter. Groups will report any damage of camp property to the Campmaster.

B-2 DAMAGE/CLEANING COSTS: A deposit of \$50 per building is required. This money becomes non-refundable in the event you fail to leave the building clean. Damage to camp facilities will be estimated by the Camp Ranger or Camping Director and reported costs will be billed to the unit that is responsible for the damages.

B-3 CONSERVATION: No living trees or shrubs shall be cut or damaged for any purpose. A proportionate charge will be imposed for cutting or damaging living trees. The charge is calculated by: \$1.00 per inch of butt diameter, times \$1.00 per foot of height. (Example: 6" diameter, 36' high = \$216.00)

B-4 GROUNDS: Groups will leave the grounds around the lodges or campsites in clean condition. Groups are reminded that a mark of a good camper is to leave the camp in better condition that it was found.

All trash must be removed at the end of your stay. Trash can liners can be provided by the Campmaster if needed. "Pack it in, pack it out, leave only footprints, take only pictures". Dumpsters for garbage made in camp are located behind the Dining Hall, please put trash in the trash dumpster and co-mingled recycling in the recycling dumpster.

B-5 PLATFORMS: All wooden platforms in sites are "off limits". They are not to be used for personal tents and campers should not play or climb on them at any time. **Please do not un stack them!**

C. ACTIVITIES IN CAMP

C-1 LEADERSHIP: Each group must have at least TWO ADULT LEADERS IN CAMP AT ALL TIMES. One leader must be at least 21 years of age, while the other is at least 18 years of age. This requirement is MANDATORY for ALL groups of any size.

C-2 HIKING OUT OF CAMP: Hiking around camp or to Wells Mills County Park is encouraged. Adult leaders must notify the Campmaster or Ranger of destination, estimated duration of hike. Trail maps of Wells Mills County Park which adjoins our property are available in the camp office. Hikers must meet adult leadership standards (two adult leaders, one at least 21 years of age, etc., see above C-1)

C-3 LIGHTS OUT: "Taps" by 10:00 PM.

C-4 CAMP GOOD TURN: Each group using camp is encouraged to include in their planned program a "Camp Good Turn". Contact the Campmaster to arrange for a camp improvement or conservation project during your stay.

C-5 USE OF LAKE: The use of the lake is not permitted outside of the summer resident camping program. Unless special accommodations have been made prior to arrival.

C-6 USE OF THE SHOOTING SPORTS RANGES: Firearm and archery ranges may be used if an Council Shooting Sport Director is present to direct the program. Permission must be secured for this usage at the time of the reservation or at least 2 weeks prior to arrival to camp. No personal firearms or archery equipment are permitted in camp. You MUST arrange time at the Shooting Sports Ranges prior to your arrival by contacting the Council Shooting Sports Chairman at 341Camping@scouting.org.

Please note: There are additional fees associated with using the Shooting Sports Facilities at Camp.

D. HEALTH AND SAFETY

D-1 FIRES: campfires are not allowed within 30 feet of any building or lean-to, or tent. All campsite campfires need to be contained to the campfire ring that located in your site. Adult leaders should look at the Fire Danger sign upon arrival regarding relevant fire hazard conditions. Wood is usually available in camp, therefore, please do not bring your own. Fires must be no bigger than 2'x2'x2' Water buckets are available upon request PRIOR to fires being lit. Please check with the Campmaster. Never leave fires unattended.

Please Note: Splitting of Campfire Logs can be used as a camp service project. Contact the Campmaster's for details.

D-2 COOKING FIRES: You may bring and use propane or charcoal stoves with the following safety rules: NO LIQUID FUEL IN CAMP. NO PROPANE OR CHARCOAL FIRE IN TENTS, NO CHARCOAL FIRES IN LODGES -. **NO FLAMES IN TENTS!** This includes candles, heaters, or any other source of flame.

D-3 ACCIDENTS: the adult leader must report all accidents or illnesses to the Campmaster PROMPTLY and the Campmaster must fill out an accident report form. It is the adult leader's responsibility to apply necessary first aid, take injured or ill campers to the hospital, and notify parents in the case of serious injury or illness. For directions to the hospital see Campmasters.

D-4. SMOKING: Smoking is Prohibited. No smoking of any type including electronic cigarettes is permitted on BSA property.

D-5: SHOES: Proper footwear while at camp is either boots or sneakers. No open toed shoes, Flip-flops or sandals are not allowed.

E. **PROHIBITED AT CAMP**

FIREARMS AMMUNITION CHAIN SAWS SHEATH KNIVES

FIREWORKS SNOWMOBILES/ATV's PETS

ALCOHOLIC BEVERAGES PERSONAL ARCHERY EQUIPMENT

ANY EXPLOSIVES OR PYROTECHNIC SUBSTANCES

ANY ILLEGAL CONTROLLED DANGEROUS SUBSTANCES

F. **LEAVING CAMP**

F-1 GENERAL: NO one may leave camp while the group is using the camp except by checking out with the Campmaster or Ranger and checking back in, when they return to camp. Our sign-in/out log is in the Camp office and must be used during this process.

F-2 CHECK- OUT INSPECTION: Prior to check-out, the Campmaster will inspect all camping areas and lodges for cleanliness, equipment, and any damage. Adult leaders shall notify the Campmaster when their group is ready for inspection. **GROUPS MAY NOT LEAVE CAMP UNTIL THEIR CAMPING AREA(S) OR LODGE(S) HAS BEEN INSPECTED!! PLEASE SEE THE CAMPMASTER OR RANGER TO SCHEDULE THE INSPECTION.**

F-3 CHECK- OUT TIME: Groups are expected to check-out of camp NO LATER than 11:00 AM on Sunday, without having made prior, special arrangements with the camp.

G. ADMINISTRATION

G-1- The Campmasters are responsible for camp during short term camping on weekends. The Campmasters are representatives of the Jersey Shore Council Camping Committee. Campmasters stay in the Camp Office at night, and can be found there throughout the day.

G-2- The Campmasters will serve groups in camp the same as a Commissioner serves Scouting units at home. A Campmaster will be available to help unit leaders at all times.

G-3- The Campmasters are authorized to take actions as appears necessary in order to maintain good Scouting conduct, including sending a group home for violation of Rules and Regulations. Adult leaders may appeal to the Jersey Shore Council Camping Committee at a later date.

G-4- The Campmasters shall file a report with the Jersey Shore Council Camping Committee after each camping weekend. This report shall specify the units in camp, adherence to program, damage, accidents, violations of rules and regulations, and in severe cases shall make recommendations that a unit not be granted permission to camp again. Such recommendations will be considered by the Council Camping Committee.

G-5 ADULT LEADERS MUST MAKE SURE CAMPERS UNDERSTAND RULES AND REGULATIONS PRIOR TO ARRIVAL AT CAMP.

H. CUB SCOUT CAMPING

H-1 It is recommended that Cub Scout Packs plan dates in the Spring and Fall to avoid cold weather.

H-2 It is strongly recommended that each Webelos Den come to camp with a local troop to assist in leadership and program, or if that is not possible, Webelos leaders should seek help of local troop leaders in planning camping programs, borrowing equipment, etc. .

I. CO-ED CAMPING

I-1 LEADERSHIP: Each coed group must provide coed leaders. There must be at least one male leader of at least 21 years of age or older, and one female leader 21 years of age or older present at all times.

I-2 FACILITIES: Separate sleeping and sanitation facilities must be reserved for male and female participants. The rights of personal privacy must be respected at all times.

J. PICNICS AND DAY USE

J-1 Scouting units may use the camp for daily rental. A per person fee is charged.

J-2 Picnic tables are available in the picnic grove. Please do not move them from that area.

K. OUT OF CAMP CANOE/KAYAK TRIPS

K-1 Canoes/Kayaks, paddles, jackets and a trailer are available to any units with prior arrangements made with the camp.

K-2 Safe Swim Defense and Safety Afloat Guidelines must be used. Leaders must be 21 years of age or older and hold current certifications.

K-3 Units expected to accept full responsibility for any damage to canoes or related equipment.

L. C.O.P.E & CLIMBING

L-1 Troops and Crews can participate in our COPE and Climbing Programs provided that Certified COPE Personnel are available by making prior arrangements with the camp. We offer 4 hour sessions, either morning or afternoon. Permission must be secured for this usage at the time of the reservation or at least 2 weeks prior to arrival to camp. You MUST arrange a time at the COPE and Climbing Facilities prior to your arrival by contacting the Council COPE Chairman at 341Camping@scouting.org.

Please note: There are additional fees associated with using the COPE and Climbing Facilities at Camp.

CONTACT INFORMATION

If you have any questions please contact The Joseph A. Citta Scout Reservation at:

Camp Director Bill Zinky
609-698-2855 ext. 11
Bill.Zinky@scouting.org

Camp Office
609-698-2855 Ext. 10
341Camping@scouting.org

Jersey Shore Council Office Manager Monica Vogel
732-349-1037 ext. 26
MonicaJ.Vogel@scouting.org