

OPERATION HALLOWEEN 2018



Fri., Oct 26 & Sat., Oct 27 from 4:00 to 10:00 pm
Rain Date – Sun., Oct 28 – 4:00 – 9:00 pm

at the Joseph A. Citta Scout Reservation, Brookville, NJ

GROUP BOOTH RULES & REGULATIONS

Deadline for Submission is Oct 12, 2018
of Booths are limited – Register early

Information –

Email – HSpirit@Comcast.net
Fax - 609-978-1381

Purpose of Operation Halloween –

- to provide a community outreach of wholesome fun at the “Halloween Season” and
- to be a fund raiser and informational opportunity for groups participating.
- Each group that is participating is requested to provide an activity/service that supports and enhances this purpose.
- The Group’s Booth may wish to provide free trick-or-treat candy.

Rules & Regulations -

- All applications must be approved by the Operation Halloween Committee.
- Food Items can only be sold by approved groups. Additional information will be requested if approved.
- Received Application & Acceptance/Rejection notice will be emailed to applicant.
- Assignment of location will be done by the Operation Halloween Committee.
- Each space is 10’x10’. If more space is needed, please note this on the application.
- Set-up is to be completed 1 hour prior to Operation Halloween opening time.
- The vendor is to provide their own table(s), canopy and signage (name of group, etc.)
- Table display are to be appropriate and tasteful.
- Children attending with the vendor group are to be supervised by an adult at all time.
- No pets are allowed.
- No vehicle is allowed at the vendor space. Please make carting provision for set-up and break-down.
- No electric generator is permitted to be used. A limited # of 15 amp circuits are available to groups selling food on a “first come, first served bases”. Make this request on the application.
- Lighting is only by battery. There is to be no open flame.
- There is no smoking or alcohol allowed on the Reservation.

**GROUP BOOTH APPLICATION
for Operation Halloween 2018
at Joseph A. Citta Scout Reservation**

Office Use
Rec'd on _____
Reviewed on _____
Confirmed on _____
Site # Assigned _____

Group Name _____

Street _____ Town/St/Zip _____

Contact Person _____

Street _____ Town/St/Zip _____

Phone _____ Email _____

Days of Participation – *Group's who sign-up for 2 days will receive preference over groups who only sign-up for one day.*

_____ Fri., Oct 26 from 4:00 pm to 10:00 pm

_____ Sat., Oct 27 from 4:00 pm to 10:00 pm

_____ Rain Date – Sun., Oct 28 from 4:00 to 9:00 pm

Table/Booth/Canopy set-up is to be completed 1 hour prior to start time. Please note that NO vehicle is allowed at the vendor space. Please make carting provision from the Parking Area to the Vendor Area for set-up and break-down.

Please describe what you will be doing in your area. If any item(s) are for sale, please note the items being sold and the sale price of each item. Please note that food may only be sold by approved groups and if approved, more information will be requested.

Additional Requests, if any - _____

If you are cooking, will you be cooking with an open flame? Yes or No
(If "Yes", a fire permit will be necessary. You will be sent additional information.)

If you are a **business**, your profit is to be donated to a non-profit group. Please note the name & address of the non-profit group. You will be asked to verify your donation.

Non-Profit Group _____ Address _____

Release and Indemnity:

By signing this application, I/we state that we agree to abide by the Rules and Regulations we have received and also release the sponsors of Operation Halloween, their staff and any volunteer associated with this event from any and all liability for any damage, injury, loss to me or the group herein named for any cause.

By: (Signature) _____ (Print Name) _____

Title/Position _____ Date _____

Please submit this Application by October 12, 2018 to:

By Mail - Operation Halloween Group Booth Application Rotary Club of Southern Ocean POB 397 Manahawkin, NJ 08050	Email –HSpirit@Comcast.net Fax – 609-978-1381
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Please keep a copy of the Rules and Application for your information. Thank you.

If you do not receive a confirmation receipt of this application with-in a week of submission, please contact us.