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JERSEY SHORE COUNCIL, BOY SCOUTS OF AMERICA
COMMISSIONER PAGE

www.jerseyshorescouts.org/commissionerscorner

HUGH CLAYTON SERVICE CENTER
1518 Ridgeway Road | Toms River, NJ 08755
Phone: 732-349-1037 Fax: 732-349-8093
Scout Shop: 732-473-1796

ATLANTIC SCOUT SERVICE CENTER
500 East Fairway Lane | Galloway, NJ 08205
Phone: 609-272-6820 Fax: 609-652-0019

BOY SCOUTS OF AMERICA NATIONAL COMMISSIONER PAGE

www.scouting.org/scoutsource/Commissioners/tools.aspx

NATIONAL SERVICE CENTER
1325 W Walnut Ln | Irving, TX 75038
Phone: 972-580-2000
Unit Commissioner
Job Description

Overview:
The job of the Unit Commissioner is that of a Scouting generalist whose passionate overriding mission in Scouting is to help units succeed by being a friend, coach, and mentor to unit leaders.

Specific Responsibilities:

- Help each unit earn the Journey to Excellence Award
- Use the annual commissioner service plan, with its scheduled opportunities for commissioner contact with units.
- Know each phase of Scouting and its literature. Be able to describe how each works.
- Visit meetings of assigned units regularly, usually once a month to be aware of their concerns and challenges. Serve as their coach and counselor, building a strong, friendly relationship with them, help them see opportunities for improvement, and encourage unit participation in district and council events.
- Ensure unit visits are entered into the UTVS system. A “visit” is considering a physical visit, phone call, or email.
- Visit with the unit committee periodically and observe the committee to offer suggestions for improvement and work to solve problems.
- See that unit leaders and den leaders have adequate training
- Facilitate on-time charter renewal

Time Commitment:
Monthly visits to unit- 1.0 hour per month per unit
District Commissioner Meeting- 1.5 hours per month
Council Commissioner College- Annually
Commissioner Awards

The Arrowhead Honor recognizes proficiency in the contemporary tools and techniques commissioners use to provide effective unit service. Requirements can be found at: http://www.scouting.org/scoutsourced/Commissioners/recognition/Arrowhead_Honor/AH_progress_records.aspx

The Commissioner's Key encourages and recognizes continuing training, performance, and tenure by commissioners. Requirements can be found at: http://www.scouting.org/scoutsourced/Commissioners/recognition/Arrowhead_Honor.aspx

The Doctorate of Commissioner Science Knot Award recognizes completion of a standardized training program including a thesis or project, the awarding of the Doctorate of Commissioner Science, Performs a College of Commissioner Science, and the achievement of performance objectives to improve unit service. Requirements can be found at: http://www.scouting.org/scoutsourced/Commissioners/recognition/Doctorate_Award.aspx

The Commissioner Award of Excellence in Unit Service is awarded to a commissioner who provides exemplary unit service, focusing on unit performance as measured in Journey to Excellence and through the use of the current Boy Scouts of America Unit Service Plan and Commissioner Tools. Requirements can be found at: http://www.scouting.org/scoutsourced/Commissioners/recognition/commissioner_Award_of_Excellence.aspx

The Distinguished Commissioner Service Award is the highest recognition that can be given to a commissioner who has consistently engaged in distinguished and exceptional commissioner service resulting in significant, positive impact to youth, units, and a district and/or council. Requirements can be found at: http://www.scouting.org/scoutsourced/Commissioners/recognition/distinguished_Commissioner_Service_Awd.aspx

The Certificate of Commendation is for use by a local council to recognize a commissioner who has performed in a commendable manner. Requirements can be found here: http://www.scouting.org/filestore/commissioner/pdf/Awards_and_Recognition/Certificate_of_Commemdonation_Nomination_Form.pdf
Commissioners Training Opportunities

Online Courses at My.Scouting.org

**Youth Protection**— Required for all unit commissioners and registered adult volunteers.

**Commissioner Fast Start**— Course that needs to be taken before new commissioners begin their roles. The course gives commissioners the tools needed to get started making visits to local units.

**Commissioner Tools**— This course shows you commissioners how to use the Unit Visit system on my.scouting.org.

The College of Commissioner Science is an excellent opportunity for both new and experienced commissioners to expand their skills, share their experiences and build their Scouting network. Each year, the College is held in March and offers the participant a range of classes covering a variety of topics relevant to commissioners. Courses are available for unit commissioners, new-unit commissioners, roundtable commissioners, district/assistant district commissioners To encourage participants to build on previous learnings, it is structured in an academic format beginning with Bachelor Courses, followed by Master Courses and then rounding out training with the Doctor of Commissioner Science Degree. Continuing Education courses continue the training.
What does it mean to be a trained leader?

In order to be considered for a leader or committee person to be considered fully trained for their position they must take the following courses listed below. All adults must take youth protection training before registering with BSA. Some of these trainings can be taken online.

**CUB SCOUTING**

* Cubmaster
  * This is Scouting Training
  * Cubmaster Fast Start Training
  * Cubmaster Specific Training

* Committee Chair and Committee Members
  * This is Scouting Training
  * Cub Scout Pack Committee Fast Start Training
  * Committee Specific Training

* Tiger Den Leader
  * This is Scouting Training
  * Tiger Den Leader Fast Start Training
  * Tiger Leader Specific Training

* Wolf Den Leader
  * This is Scouting Training
  * Wolf Den Leader Fast Start Training
  * Wolf Leader Specific Training

* Bear Den Leader
  * This is Scouting Training
  * Bear Den Leader Fast Start Training
  * Bear Leader Specific Training

* Webelos Den Leader
  * This is Scouting Training
  * Webelos Den Leader Fast Start Training
  * Webelos Leader Specific Training

Pack Outdoor Outings
Basic Outdoor Leader Orientation - Required to take your Pack on Camping
Outdoor Leader Skills Webelos Leaders Skills - Required to take your Webelos Den Camping

**BOY SCOUTING**

* Scoutmaster and Assistant Scoutmasters
  * Boy Scout Fast Start Training
  * Scoutmaster Specific
  * Introduction to Outdoor Leader Skills

* Committee Chair and Committee Members
  * Boy Scout Fast Start Training
  * Troop Committee Challenge

**VENTURING**

* Advisors and Associate Advisors
  * Venturing Youth Protection
  * Venturing Leader Fast Start
  * Venturing Leader Specific

* Committee Chair and Committee Members
  * Venturing Youth Protection
  * Crew Committee Challenge

**EXPLORING**

* Exploring Advisors, Associate Advisors, and Committee
  * Learning for Life Youth Protection
  * Post Advisor Basic Training

*Courses can be taken at MY.SCOUTING.ORG
Unit Recharter Checklist

Use this checklist when reviewing recharter paperwork. Be sure each item can be answered with a “YES.”

1. Check to be sure that the Executive Officer (Institutional Head or IH) has signed the charter and that the signature and name of the IH match. If they do not, make sure the name, mailing address and phone number of the signee are included.

2. Is there a youth application for each member on the cover sheet that is listed under “new registrants?” Do each of these applications have the Unit Leader and parent’s signature?

3. Is all personal information correct for each youth (address, phone, date of birth, etc.)?

4. Are there adults listed in each of the required positions? Check off the box for the type of unit and put a check mark by each position filled.

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*Charter Org Rep and Committee Chairman can be the same person.

**Pack Trainer (PT) and ScoutParent Coordinator (PC) count as Member of Committee.

5. Is there an adult application for every member on the cover sheet that is listed under “new registrants?” Is their social security number on the application? Does each of these applications have the applicant’s signature along with the Charter Org Rep/IH signature and the Committee Chairman’s signature?

6. Has every adult taken Youth Protection Training during the past two years?

7. Have your new adult leaders taken Youth Protection Training at MyScouting.org and printed their completion certificate so it may be submitted with their adult application?

8. Is the authorization form (disclosure sheet) to conduct a criminal background check attached to the application?

9. Did the Unit Leader sign the recharter paperwork and does that name match the name on the roster?

10. Is payment enclosed as listed on the payment summary sheet? Use the payment summary sheet.

11. Did the Executive Officer of your charter organization sign a copy of the annual charter agreement?
August Unit Discussion Topics

Membership
Plans should already be well underway for Cub Scout Fall Roundup, Troop recruitment, and Venture Crew Open Houses. Discussion items one may wish to review are:

- Who from the pack/troop/crew is responsible for Fall Recruitment?
- What is the date, time and location of your unit’s School Night or Open House?
- Will your unit be doing an in-school “boy talk” presentation? Who will be doing it, at what time, and where?
- Do you have all the support material you need from District/Council (flyers, Parent Orientation Guides, etc.)? Do you have all the help you need?
- What kind of program are you going to have that evening? Will it be a straight “sign-up”, or will there be interactive stuff (games, skills) for the kids to do?

Advancement
Most groups are getting ready for the upcoming program year. Discussions with the unit leaders should center on what happened this past summer, and upcoming plans. Discussion items may include:

- What activities did the group do this past summer?
- Who is responsible for tracking advancement within your Scout group? Are they new to the job?

Training
The Council Fall Training weekend will be held in November at Citta Scout Reservation. Most of this is adult training, but some is geared for youth. The unit commissioner should be concerned with:

- Is your unit aware of all the training courses being offered? The unit commissioner should be prepared to promote those training courses that meet the needs of the unit.
- If Den Chief Training is offered, help identify those boys who are motivated to attend.

Activities/Events
Activities take place this fall include the Fall Beaver Day at Citta Scout Reservation, Fall Cub Scout Camporee, Webelos Woods, Fall Boy Scout Camporee for each district and OA Fall Fellowship. The Scout camporees frequently offer opportunities for patrols to compete and for Scouts to test their skills. Are troop leaders encouraging the patrols to prepare for these activities?

While packs can attend Cub events, individual Cubs and their families should be encouraged to attend, as well.

- Are those members of the OA aware of the dates of events for the year and have they paid their dues?
- Operation Halloween – Held at Citta Scout Reservation every year, this weekend draws thousands to a fun-filled and spooky haunted hay ride and amusements. Units are invited to sell tickets for this event and earn a commission!

Finance
Council Popcorn Sale – Has the unit Popcorn Kernel picked up the unit’s popcorn packet from the Council Service Centers and identified a Show and Sale dates and locations.

Reminder - Unit show and sells orders are due by the middle of August
September Unit Discussion Topics

Membership

The Recharter process should begin after recruitment is finished. It is important that newly registered adults are appropriately trained for their positions before the unit recharterpers. Council will be communicating with units and individuals in September regarding necessary training and resources.

Is the unit leadership familiar with the recharter process? Are they aware of the online rechartering tools?
Has the unit appointed a key individual to handle the process and streamlined work?
Is the unit familiar with the proper contacts in the Council office should they need assistance?

Advancement

It is important that the unit has an Advancement Chair to be responsible for recording and submitting all records of ranks, awards and Merit Badges. This individual should be both familiar with the program and responsible to stay current in their record keeping.

Is the current Advancement Chair familiar with the responsibilities and processes of the position?
Is the unit familiar with Internet Advancement offered through MyScouting.Org?
If the Advancement Chair is new to the position, has there been a transition period offered so the previous Advancement Chair can educate the current Chair and explain the position?

Training

Every March the Council holds University of Scouting, a one day event that offers several different training courses offered during various class periods. University of Scouting is a convenient way for leaders to receive necessary training and also participate in courses to expand their current knowledge set.

Is the unit aware of what training courses it’s leaders need? Do they know which are required for the top leader position?
Are they looking forward to leadership transitions and who will fill vacant roles? Are they familiar with the trainings required for those roles?

Upcoming Events:

Operation Halloween – Held at Citta Scout Reservation every year, this weekend draws thousands to a fun-filled and spooky haunted hay ride and amusements. Units are invited to sell tickets for this event and earn a commission!

Finance

Has the unit held their popcorn kickoff? It is important to have a fun, exciting kickoff to sale to get scouts motivated to fundraise to support their Scouting activities.
October Unit Discussion Topics

Finance

The Popcorn Campaign is underway, and next year’s Family FOS Campaign is getting ready to begin. Discussion items may include:

Do you have enough materials for the Popcorn Campaign (e.g. order forms, etc.)?
Are you aware of Pickup Date, time and location?
Are you aware of the Friends of Scouting Campaign? Has your unit selected a Friends of Scouting Presentation date yet? If so, when?
Who is the person in your unit that coordinates Friends of Scouting?
If the unit does not have a history of participating, would it be okay if someone from our district contacts your unit’s coordinator to discuss it?

Activities/Events

In early November the Council sponsors its annual Scouting for Food Campaign and schedules the Scouters’ Recognition Dinner, where volunteers thank volunteers for their service to Scouting. Unit leaders will receive an announcement of this event as well as a form to nominate individuals for the Silver Beaver Award.

The district will distribute bags to the units. Is the unit aware of the scheduled pickup time for these bags and have they projected and informed the district of the number of bags needed to cover their pickup area?

Are local troops and packs pairing off (joining forces) for the Scouting for Food Campaign? This is a good way to develop a relationship between a pack and troop.

Has the unit committee been informed of the Recognition Dinner and that anyone can nominate a deserving Scouter for the Silver Beaver Award?

Charter Renewal

December is designated as charter renewal months for all units. All charter packets should be distributed the units during the month of October. There are preparations that need to be started 60-days and 45-days before that event.

Inform unit of district’s rechartering date.

60-days before, the unit commissioner should review the charter packet with the unit and work with the unit committee to conduct a membership inventory of all youth and adults.

Inform the unit that only recharting will open November 4th.

60-days before, the unit commissioner should review the JTE Unit form with unit leaders.

45 days before, the unit commissioner and unit chairperson conduct a unit charter renewal meeting to complete all of the paperwork.

The unit commissioner should, if possible, arrange to present the charter to the head of the chartered organization at a regular meeting or activity of the chartered organization.

All paperwork and monies should be turned in by December 1st.

Upcoming Events:

Winter Thunder – Held each year during the week following Christmas, Operation Winter Thunder offers troops and crews the opportunity to embrace winter camping and participate in unique activities and competitions.

District Dinner- Annual District Dinners are held in each district in November or December. These events are the annual business meeting for the district as well an evening to recognize the efforts of the volunteers of the district.
November Unit Discussion Topics

Membership

Fall Recruitments should have all taken place by this time. The unit commissioner should be looking at two main discussion items:

Have all new youth and adult applications been turned into the Council Service Center?

Next month, our District will be holding its semi-annual membership inventory. This is done to help ensure that all youth participating in the program are registered for liability and insurance purposes. Also, youth that aren’t registered can’t advance in the program, and aren’t receiving their Boy’s Life magazine. The unit will be asked to provide a copy of their unit roster/phone tree to be compared to the records on file at the Council Service Center.

Does your unit have a Webelos-to-Scout Transition Plan in place? Which troop/pack does your unit work with? Who are the liaisons for the pack & the troop

Finance

Popcorn Campaign is officially over, and orders should be turned in to the Council Service Center.

Friends of Scouting Presentation dates should be secured this month.

Has your unit turned in all its Popcorn order forms to the council service center?

Has your unit scheduled an FOS Presentation Date for next year?

Activities/Events

At this time of year, units should begin thinking about attending winter events. Unit commissioners should watch for Roundtable announcements about upcoming district Klondikes.

Has the unit committee discussed availability and requirements of these events?

Have the all the families been informed?

Is the Patrol Leader’s Council preparing for the Klondike’s patrol based activities?

Watch for an announcement of the OA Banquet/Lodge meeting. It is usually scheduled during the winter months.

During the month of November, Summer Camp promotion begins. Each unit will be visited by a Citta representative to explain the different summer camp options and the programs offered at each. Keep in mind, the prices of each camp are lowest for those who register before the end of March.

Has the unit appointed an individual to register their youth for Summer Camp?

Have leaders been identified to accompany the unit to Summer Camp?

Have you received a Promotional Piece regarding summer camp in the mail?

Are you aware of anyone in your unit who did not get that mailer?

Has your unit decided on plans for camp (day or resident) yet this year?

Has someone from the Camping Committee contacted you about holding a brief Camp Promotion at your next Pack Meeting/Court of Honor?

The Annual Council Recognition Dinner is held on the last Thursday of January. At this event, council level higher awards are given. This event allows for a gathering of individuals from all districts and levels of leadership.
December Unit Discussion Topics

Finance

Popcorn Sales
Popcorn money is due at the Council Service Center, and prizes are distributed. Friends of Scouting Presentations should all be scheduled, and in some places, are being held.

Camp Cards
Is your unit doing the camp card fundraiser this winter? Cards will be available at the end of March so be sure to get your request in early.

Advancement
Monitor unit advancement. Unit commissioners should take a look at district advancement reports (has there been any movement?). Discussion items may include:
- Have all new Scouts earned their Bobcat or Scout/Tenderfoot Awards?
- Are 2nd year Webelos on track for their Arrow of Light Awards? Is there a troop working with them? Which one?
- Are leaders aware of “non-traditional” awards, such as the World Conservation and Religious Awards?
- Does your unit set goals for advancement for the upcoming school year?

Activities/Events

Has the pack scheduled their Blue and Gold and/or their Webelos Crossover ceremony? Are the local troops prepared to come to the Crossover to welcome the new Scouts?
Has the troop scheduled a court of honor for the Winter/Spring?
Is the unit aware of the University of Scouting coming up in March?
**Good Turn for America**- has the unit logged their service hours into the Good Turn for America website for Scouting for Food and other service projects throughout the year?
January Unit Discussion Topics

Finance

Friends of Scouting Presentations take place at the unit level. Also, this is a good time for units to think about their “Ideal Year” for next year’s Popcorn Campaign.

How did the Family FOS Presentation go? Is there anything you’d like to see done differently next year?

Are there plans to follow up with people who weren’t in attendance at the FOS Presentation?

How did the unit feel about this year’s Popcorn Campaign? Anything you’d like to see done differently next year? What is your priority?

Camp Promotion

Camp booklets are scheduled to go out this month. Dates/fees are already in place, and now is a good time to start promotion with the units. Discussion items may include:

Have you received anything about Camp for next year?

Has your unit discussed going to camp (again) this summer?

If the unit does not have a history of participating, would it be okay if someone contacts you with more information?

Training & Events

In February there is the opportunity for the unit to observe Scout Sunday and for troops to hold their annual OA elections.

Has the unit committee discussed the possibility of observing Scout Sunday? One approach is to attend a church service (the chartering organization?) as a unit, while individual Scouts participate in the service.

Has a date been set for holding OA elections and has the Council’s OA chapter been notified of this date?

During the spring, New Youth Leadership Training (NYLT) is held over two weekends at Citta Scout Reservation, allowing Scouts the opportunity to effectively lead within their home unit and beyond.

Has the unit identified which individuals should attend NYLT? Are they aware of the registration deadline? This course usually fills up quickly and generates an extensive waiting list.

Is it understood that NYLT’s purpose is to prepare boys for the positions of Senior Patrol Leader and Assistant Senior Patrol Leader?

Pinewood Derbies are held on a pack, district and council level during March. Supplies can be purchased from the Scout Shops in both Toms River and Galloway.

Has the pack scheduled their pinewood derby and are they aware of the district pinewood derby date?

Have they read the current Council rules and standards?

Have all qualifying Scouts been provided the information for registering for the district race? Those that qualify for the Council race should also receive registration information at the completion of the district race.
February Unit Discussion Topics

**Membership**

Plans are rolled out for District/Council spring recruiting efforts at this time. Essentially, the discussion items are the same as with Fall Recruitment.

Have you been made aware of this year’s Spring Recruitment Plan (Spring Activities, Summer Events, etc.?)?

Has your unit selected someone to act as Coordinator of the Spring Recruitment effort?

Do you want to hold a recruiting night for your unit, separate from any district events or activities?

**Finance**

Friends of Scouting Presentations take place at the unit level. Also, this is a good time for units to think about their “Ideal Year” for next year’s Popcorn Campaign.

How did the Family FOS Presentation go? Is there anything you’d like to see done differently next year?

Are there plans to follow up with people who weren’t in attendance at the FOS Presentation?

How did the unit feel about this year’s Popcorn Campaign? Anything you’d like to see done differently next year? What is your priority?

**Training**

Bi-annually the Council offers a unique and important leadership training course for adults: **Woodbadge**. **Woodbadge** is an advanced training course, offering the ability for adults to learn the skills and methods of Scouting in a hands-on environment, complete with outdoor camping.

Has the unit committee decided whom they might send to **Woodbadge**?

Does the unit leadership understand how **Woodbadge** can strengthen their organization?

The Council will also be offering a Spring Training Weekend in April at Citta Scout Reservation. Like the Fall Training Weekend, several courses will be offered.

**Activities/Events:**

**The Soapbox Derby** and **Spring Cub Scout and Boy Scout Camporees** are held annually in May/June. These are events held annually that provide supplemental programing that is easily accessible to the packs and troops.

**The Six Flags Camporee** is held annually in April and the **Seaside Heights Camporee** in June. These are additional fun activities where units get to camp overnight and get to ride on amusements ride during the day.

Has the troop scheduled their OA election?
March Unit Discussion Topics

Calendar Planning

District & Council dates for the next 18 months are set, and will be available for distribution at the April Roundtables. Although we might not have all of the program launch materials available from National, this is still a great time for units to start thinking about next year’s calendar. Discussion items may include:

- When does your unit start planning its calendar for the next Scouting year?
- Does your unit work off a budget plan? Remember that the re-chartering kit includes a guideline for preparing a budget plan.
- Are you aware that our District & Council have completed a listing of all activities, trainings, etc. for the next year and a half? You should know that these calendars will be distributed and the April Roundtable meeting.
- Do you think it would be beneficial for parents & leaders to have a copy of next year’s activities ahead of time, as well as an idea of how much everything would cost?

Camp Promotion

Presentations should be underway at all Cub Packs and Scout Troops. Be available to discuss the following issues as they arise:

- Dates of the camp & its fee schedule (have a leader’s guide for each camp handy)
- Programs for day and resident camp (what do they do during the day, etc.)
- Who do they contact with specific questions, at the District & Council level?

Training

Shortly after each troop election the Scoutmaster or designee should offer NYLT training, which is a course designed to help these Scouts become effective leaders.

- Has the Scoutmaster met individually with each new boy leader in order to discuss his new job description and first assignments?

Activities

By now units should be signing up for scheduled spring events, including annual Scout Camporees and the Six Flags Camporee. Unit commissioners should also be aware of the high adventure programs offered by the Jersey Shore High Adventure Team, and BSA, including Philmont, Seabase and the National/International Jamboree.

- Has the unit discussed which adults, if any will receive the Unit Scouter Award or any other training awards at the district’s dinner?
- The Six Flags Camporee is a good opportunity for packs, dens and troops to campout together and for Cubs to go family camping, as well as meet units from other councils in the region.
- Most high adventure programs require a planning process that starts at least a year in advance, what with fund raising, etc.

District and council award nominations are due into the council service center by the end of June. It is important to recognize the hard work of the volunteers of the district. These awards are presented at the district dinners in November/December and the council dinner in January.
April Unit Discussion Guides

Calendar Planning

April/May: Units should have an idea of what their calendar for the upcoming year will look like.
Has your unit sat down and planned a list of activities for next year?
Do you have an idea how much each of these activities will cost the unit?
When you plan your budget, do you factor in things like program supplies (markers, paper, etc.), and advancements that the kids earn? What about other costs, such as registration, Boy’s Life, or training for new leaders?
Would your committee like any help in preparing a calendar and budget for next year?

Advancement

Monitor unit advancement towards JTE Goals. Discussion items may include:
Are you familiar with the Summertime Pack Award (one is available for both the pack and the boys)?
Will you be planning pack activities this summer (ballgame, picnic, etc.)?
Are all boys on track to earn a rank advancement this year (e.g., Bear Badge, 1st Class, etc.)?
Is your unit aware of the 1st Class-in-a-year special recognition (it is free)?
Find out and tell your unit if the district is holding a Life-to-Eagle Seminar.

Activities/Events

May is graduation month and for many packs it’s their ninth and final pack meeting of the Scout year. Pack leaders should be planning summer activities that will enable their Cubs to earn the National Summertime Pack Award. Also on the schedule are the OA’s Spring Weekend & Lodge meeting (weekend after Memorial Day), the OA Conclave the following weekend, and the OA Summer Picnic, usually held in July

May Unit Discussion Topics

Membership

During the months of May & June, spring recruiting activities will take place throughout the districts. Also, in June, Districts will be holding their semi-annual membership inventories in preparation for the summer camping season, and plans for next year’s Fall Recruitment are underway. Discussion items may include:
Have all new youth and adult applications picked up during Spring Recruitment been turned into the Council Service Center?
Have you been contacted regarding completing a spring membership inventory? We do this again in June because as kids head off to day/resident camp, we need to ensure they’re all registered for accident & liability insurance purposes.
Has your unit set a date for your Fall Recruitment Drive? Who will be the person in your unit responsible for membership next year?

Camping

Is your unit ready for summer camp?
Is everyone signed up that plans on attending?
Have the parents attended a camp orientation meeting?
Has everyone turned in their health form?
Have all scouts selected their merit badges for the week?
Is there a transportation plan to get the boys to camp?
June/July Unit Discussion Topics

Charter Renewal
The unit commissioner should review the unit’s progress toward the Journey to Excellence Award and begin preparing a Mid-Year Journey to Excellence Status Report that will be submitted to the ADC or DC (remember, this is mid-year of the unit’s charter year).

Activities/Events
Remind units to record any service projects that were recently done into the Good Turn for America website. As units hold their yearly unit planning meeting over the summer, be sure to remind them of the following activities and trainings:

Activities
- Fall Cub Scout Camporee
- Fall Boy Scout Camporee
- Webelos Woods
- Klondike Derby

Training
- Fall Outdoor Training(ITOLS, BALOO, OWL)
- University of Scouting

Finance
Popcorn
Popcorn sale planning is well underway! Things to discuss with the unit committee may include:
- Who is the coordinator for this year’s popcorn sale? Has the coordinator had an opportunity to speak with the District’s Popcorn Chair?
- Are they participating in (or aware of) the “Ideal Year of Scouting” program? [This is a program that emphasizes unit calendar & budget planning. Units that have participated in this program have shown dramatic increases in membership, advancements, outdoor activities and trained leaders, while the number of fundraisers they needed decreased.] Are they interested in finding out more about the “Ideal Year” program?
- Has the unit Popcorn Kernel picked up the unit’s popcorn packet from the Council Service Centers and identified a Show and Sale dates and locations.

Reminder- Unit show and sells orders are due by the middle of August

Camp Promotion
Most Troops and Packs have some type of summer camping experience (Day Camp, Discovery Camp or Resident Camp.) If possible, this is a great opportunity to drop by for a visit! Discussion items should include:
- How is your camp experience going so far?
- What percentage of your pack/troop is at camp this summer?
- What is the best part of camp so far?
- Have things moved pretty smoothly? If there’s a problem, is there anything we can do to help?
- Is there anything you would like to see improved? What is your priority?
Unit Contact Card (August)

PACK # _____  TROOP # _____  CREW # _____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
Fall Camporee YES  NO
Webelos Woods YES  NO
Outdoor Training Weekend YES  NO

2: Has the unit created their yearly calendar?  YES  NO

3. Has the unit identified a popcorn kernel?  YES  NO

4: Has the unit followed up with any bescout.org leads?  YES  NO

5: Has the pack setup their fall signup night?  YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Unit Contact Card (September)

Date of visit: ________________________________

PACK #_____ TROOP #_____ CREW #_____

Date of visit: ________________________________

Does the unit plan on attending the following events
University of Scouting YES NO
Webelos Woods YES NO
Outdoor Training Weekend YES NO

2. Has the unit held their roundup night? YES NO

Does the unit plan on attending the following events
University of Scouting YES NO
Webelos Woods YES NO
Outdoor Training Weekend YES NO

2. Has the unit held their roundup night? YES NO

3. Has the unit filled their leadership roles for the year? YES NO

4. How did the unit rate their summer camp experience (1-5)? ______
   Where did they attend camp? ________________ Going next year YES NO

5. Has the unit held their popcorn kickoff? YES NO

  Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak): ______

Commissioner completing visit: ________________________________

Unit Contact Card (September)

Date of visit: ________________________________

PACK #_____ TROOP #_____ CREW #_____

Date of visit: ________________________________

Does the unit plan on attending the following events
University of Scouting YES NO
Webelos Woods YES NO
Outdoor Training Weekend YES NO

2. Has the unit held their roundup night? YES NO

3. Has the unit filled their leadership roles for the year? YES NO

4. How did the unit rate their summer camp experience (1-5)? ______
   Where did they attend camp? ________________ Going next year YES NO

5. Has the unit held their popcorn kickoff? YES NO

  Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak): ______

Commissioner completing visit: ________________________________

Unit Contact Card (September)

Date of visit: ________________________________

PACK #_____ TROOP #_____ CREW #_____

Date of visit: ________________________________

Does the unit plan on attending the following events
University of Scouting YES NO
Webelos Woods YES NO
Outdoor Training Weekend YES NO

2. Has the unit held their roundup night? YES NO

3. Has the unit filled their leadership roles for the year? YES NO

4. How did the unit rate their summer camp experience (1-5)? ______
   Where did they attend camp? ________________ Going next year YES NO

5. Has the unit held their popcorn kickoff? YES NO

  Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak): ______

Commissioner completing visit: ________________________________
Unit Contact Card (October)

Date of visit: ______________________________________________

PACK #____       TROOP #_____        CREW #_____  

Date of visit: ______________________________________________

Does the unit plan on attending the following events

University of Scouting YES NO
Klondike Derby YES NO
Winter Thunder YES NO
District Dinner YES NO

2: Has the unit signed up for Scouting for Food? YES NO

3. Has the unit received their charter packet? YES NO

4. Has the unit selected an FOS date? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (October)

Date of visit: ______________________________________________

PACK #____       TROOP #_____        CREW #_____  

Date of visit: ______________________________________________

Does the unit plan on attending the following events

University of Scouting YES NO
Klondike Derby YES NO
Winter Thunder YES NO
District Dinner YES NO

2: Has the unit signed up for Scouting for Food? YES NO

3. Has the unit received their charter packet? YES NO

4. Has the unit selected an FOS date? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (October)

Date of visit: ______________________________________________

PACK #____       TROOP #_____        CREW #_____  

Date of visit: ______________________________________________

Does the unit plan on attending the following events

University of Scouting YES NO
Klondike Derby YES NO
Winter Thunder YES NO
District Dinner YES NO

2: Has the unit signed up for Scouting for Food? YES NO

3. Has the unit received their charter packet? YES NO

4. Has the unit selected an FOS date? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Unit Contact Card (November)

Date of visit: ______________________________________________

PACK #____ TROOP #____ CREW #____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
University of Scouting YES NO
Klondike Derby YES NO
Winter Thunder YES NO

2. Has the unit done a membership inventory? YES NO

3. Has the unit collected their yearly dues for the charter? YES NO

4. Has the unit completed their JTE evaluation form? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (November)

Date of visit: ______________________________________________

PACK #____ TROOP #____ CREW #____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
University of Scouting YES NO
Klondike Derby YES NO
Winter Thunder YES NO

2. Has the unit done a membership inventory? YES NO

3. Has the unit collected their yearly dues for the charter? YES NO

4. Has the unit completed their JTE evaluation form? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (November)

Date of visit: ______________________________________________

PACK #____ TROOP #____ CREW #____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
University of Scouting YES NO
Klondike Derby YES NO
Winter Thunder YES NO

2. Has the unit done a membership inventory? YES NO

3. Has the unit collected their yearly dues for the charter? YES NO

4. Has the unit completed their JTE evaluation form? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Unit Contact Card (December)

PACK #____       TROOP #_____        CREW #_____

Date of visit: ______________________________________________

Does the unit plan on attending the following events

University of Scouting    YES NO
Klondike Derby            YES NO

2: Has the unit checked their advancements for the year? YES NO

3. Has the unit scheduled their camp presentation (pack) or OA election (troop)? YES NO

4. Is the unit doing camp cards? YES NO

5. Has the unit turned and finalized their charter? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

_______________________________________________________________

Unit Contact Card (December)

PACK #____       TROOP #_____        CREW #_____

Date of visit: ______________________________________________

Does the unit plan on attending the following events

University of Scouting    YES NO
Klondike Derby            YES NO

2: Has the unit checked their advancements for the year? YES NO

3. Has the unit scheduled their camp presentation (pack) or OA election (troop)? YES NO

4. Is the unit doing camp cards? YES NO

5. Has the unit turned and finalized their charter? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

_______________________________________________________________

Unit Contact Card (December)

PACK #____       TROOP #_____        CREW #_____

Date of visit: ______________________________________________

Does the unit plan on attending the following events

University of Scouting    YES NO
Klondike Derby            YES NO

2: Has the unit checked their advancements for the year? YES NO

3. Has the unit scheduled their camp presentation (pack) or OA election (troop)? YES NO

4. Is the unit doing camp cards? YES NO

5. Has the unit turned and finalized their charter? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Unit Contact Card (January)

Date of visit: ______________________

Does the unit plan on attending the following events:

- University of Scouting: YES  NO
- NYLT: YES  NO
- Spring Training Weekend: YES  NO

2. Has the unit planned their Blue and Gold and Webelos Crossover? YES  NO

3. Has the unit received any information on camp? YES  NO

4. Has the unit reviewed the year’s JTE Goals? YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak): ______

Commissioner completing visit: ______________________

______________________________________________________________

Unit Contact Card (January)

Date of visit: ______________________

Does the unit plan on attending the following events:

- University of Scouting: YES  NO
- NYLT: YES  NO
- Spring Training Weekend: YES  NO

2. Has the unit planned their Blue and Gold and Webelos Crossover? YES  NO

3. Has the unit received any information on camp? YES  NO

4. Has the unit reviewed the year’s JTE Goals? YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak): ______

Commissioner completing visit: ______________________

______________________________________________________________

Unit Contact Card (January)

Date of visit: ______________________

Does the unit plan on attending the following events:

- University of Scouting: YES  NO
- NYLT: YES  NO
- Spring Training Weekend: YES  NO

2. Has the unit planned their Blue and Gold and Webelos Crossover? YES  NO

3. Has the unit received any information on camp? YES  NO

4. Has the unit reviewed the year’s JTE Goals? YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak): ______

Commissioner completing visit: ______________________

______________________________________________________________
Unit Contact Card (February)

PACK #____  TROOP #____  CREW #____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
  Spring Training Weekend  YES  NO
  Spring Camporee        YES  NO
  Six Flags Camporee     YES  NO

2. Has the unit held their Pinewood Derby? YES  NO
3. Has the unit held (or scheduled) their FOS presentation? YES  NO

   Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (February)

PACK #____  TROOP #____  CREW #____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
  Spring Training Weekend  YES  NO
  Spring Camporee        YES  NO
  Six Flags Camporee     YES  NO

2. Has the unit held their Pinewood Derby? YES  NO
3. Has the unit held (or scheduled) their FOS presentation? YES  NO

   Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (February)

PACK #____  TROOP #____  CREW #____

Date of visit: ______________________________________________

Does the unit plan on attending the following events
  Spring Training Weekend  YES  NO
  Spring Camporee        YES  NO
  Six Flags Camporee     YES  NO

2. Has the unit held their Pinewood Derby? YES  NO
3. Has the unit held (or scheduled) their FOS presentation? YES  NO

   Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Unit Contact Card (March )

<table>
<thead>
<tr>
<th>Pack #</th>
<th>Troop #</th>
<th>Crew #</th>
</tr>
</thead>
</table>

Date of visit: ________________________________

Is the unit attending the following events

<table>
<thead>
<tr>
<th>Event</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Training Weekend</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>Program Launch</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>Spring Camporee</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>Six Flags</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>Seaside Heights</td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

2: Does the unit have a membership and marketing chair? YES  NO

3. Has the unit setup their spring roundup date? YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak)?_____

Commissioner completing visit: ________________________________

2: Does the unit have a membership and marketing chair? YES  NO

3. Has the unit setup their spring roundup date? YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

2: Does the unit have a membership and marketing chair? YES  NO

3. Has the unit setup their spring roundup date? YES  NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Date of visit: ______________________________________________

Is the unit attending the following events
Spring Training Weekend  YES  NO
Program Launch          YES  NO
Spring Camporee         YES  NO

2: Does the unit have anyone to nominate for higher awards? YES   NO

3. Is unit monitoring their JTE scores?  YES   NO

4: Pack/Troop relationship is established for Webelos: YES   NO

5: Succession plan in place for their leaders? YES   NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Date of visit: ______________________________________________

Is the unit attending the following events
Spring Training Weekend  YES  NO
Program Launch          YES  NO
Spring Camporee         YES  NO

2: Does the unit have anyone to nominate for higher awards? YES   NO

3. Is unit monitoring their JTE scores?  YES   NO

4: Pack/Troop relationship is established for Webelos: YES   NO

5: Succession plan in place for their leaders? YES   NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Date of visit: ______________________________________________

Is the unit attending the following events
Spring Training Weekend  YES  NO
Program Launch          YES  NO
Spring Camporee         YES  NO

2: Does the unit have anyone to nominate for higher awards? YES   NO

3. Is unit monitoring their JTE scores?  YES   NO

4: Pack/Troop relationship is established for Webelos: YES   NO

5: Succession plan in place for their leaders? YES   NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Unit Contact Card (May)

PACK #_____ TROOP #_____ CREW #_____

Date of visit: ______________________________________________

Is the unit attending the following events

<table>
<thead>
<tr>
<th>Event</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day Camp</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall Camporee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2: Are all of the direct contact leaders trained in the unit? YES NO

3. Does the unit have a fall membership plan? YES NO

4: Does the unit have a membership and marketing chair? YES NO

5: Is your unit ready for summer camp? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (May)

PACK #_____ TROOP #_____ CREW #_____

Date of visit: ______________________________________________

Is the unit attending the following events

<table>
<thead>
<tr>
<th>Event</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day Camp</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall Camporee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2: Are all of the direct contact leaders trained in the unit? YES NO

3. Does the unit have a fall membership plan? YES NO

4: Does the unit have a membership and marketing chair? YES NO

5: Is your unit ready for summer camp? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Unit Contact Card (May)

PACK #_____ TROOP #_____ CREW #_____

Date of visit: ______________________________________________

Is the unit attending the following events

<table>
<thead>
<tr>
<th>Event</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day Camp</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall Camporee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2: Are all of the direct contact leaders trained in the unit? YES NO

3. Does the unit have a fall membership plan? YES NO

4: Does the unit have a membership and marketing chair? YES NO

5: Is your unit ready for summer camp? YES NO

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
Date of visit: ______________________________________________

Does the unit plan on attending the following events

   Fall Camporee       YES     NO
   Webelos Woods       YES     NO
   Klondike Derby      YES     NO
   Outdoor Training Weekend       YES     NO

2: Has the unit scheduled or held an annually planning meeting? YES     NO

3. Is the unit participating in the popcorn sale? YES     NO

4: Has the unit scheduled their fall roundup night? YES     NO

5: Where did the unit attend summer camp? __________________________

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Date of visit: ______________________________________________

Does the unit plan on attending the following events

   Fall Camporee       YES     NO
   Webelos Woods       YES     NO
   Klondike Derby      YES     NO
   Outdoor Training Weekend       YES     NO

2: Has the unit scheduled or held an annually planning meeting? YES     NO

3. Is the unit participating in the popcorn sale? YES     NO

4: Has the unit scheduled their fall roundup night? YES     NO

5: Where did the unit attend summer camp? __________________________

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________

Date of visit: ______________________________________________

Does the unit plan on attending the following events

   Fall Camporee       YES     NO
   Webelos Woods       YES     NO
   Klondike Derby      YES     NO
   Outdoor Training Weekend       YES     NO

2: Has the unit scheduled or held an annually planning meeting? YES     NO

3. Is the unit participating in the popcorn sale? YES     NO

4: Has the unit scheduled their fall roundup night? YES     NO

5: Where did the unit attend summer camp? __________________________

Rate this unit (1-5 with 5 being nearly ideal, 3 typical and 1 is Weak):_____

Commissioner completing visit: ________________________________
<table>
<thead>
<tr>
<th>Item</th>
<th>Objective</th>
<th>Bronze Level</th>
<th>Silver Level</th>
<th>Gold Level</th>
<th>Bronze Points</th>
<th>Silver Points</th>
<th>Gold Points</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Planning and Budget: Have a program plan and budget that is regularly reviewed by the pack committee, and it follows BSA policies relating to fundraising.</td>
<td>Have an annual program plan and budget adopted by the pack committee.</td>
<td>Achieve Bronze, plus pack committee meets at least six times during the year to review program plans and finances.</td>
<td>Achieve Silver, plus pack conducts a planning meeting involving den leaders for the following program year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#1</td>
<td>Membership</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Building Cub Scouting: Have an increase in Cub Scout membership or maintain a larger than average pack size.</td>
<td>Conduct a formal recruitment program by October 31 and register new members in the pack.</td>
<td>Achieve Bronze, and either increase youth members by 5% or have at least 40 members.</td>
<td>Achieve Silver, and either increase youth members by 10% or have at least 60 members.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#2</td>
<td>Retention: Retain a significant percentage of youth members.</td>
<td>Reregister 60% of eligible members.</td>
<td>Reregister 65% of eligible members.</td>
<td>Reregister 75% of eligible members.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#3</td>
<td>Webelos-to-Scout transition: Have an effective plan to graduate Webelos Scouts into Boy Scout troop(s).</td>
<td>With a troop, hold two joint activities or 75% of second year Webelos have completed &quot;The Scouting Adventure.&quot;</td>
<td>60% of eligible Webelos register with a troop.</td>
<td>80% of eligible Webelos register with a troop.</td>
<td>25</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td>#4</td>
<td>Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Advancement: Achieve a high percentage of Cub Scouts earning rank advancements.</td>
<td>50% of Cub Scouts advance one rank during the year.</td>
<td>60% of Cub Scouts advance one rank during the year.</td>
<td>75% of Cub Scouts advance one rank during the year.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>#5</td>
<td>Outdoor activities: Conduct outdoor activities and field trips.</td>
<td>Each den has the opportunity to participate in three outdoor activities or field trips during the year.</td>
<td>Each den has the opportunity to participate in four outdoor activities or field trips during the year.</td>
<td>Each den has the opportunity to participate in five outdoor activities or field trips during the year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#6</td>
<td>Day/resident/family camp: Cub Scouts attend camp, family camp, and/or resident camp.</td>
<td>33% of Cub Scouts participate in a camping experience or improvement over the prior year.</td>
<td>50%, or 33% and have improvement over the prior year.</td>
<td>75%, or 50% and have improvement over the prior year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#7</td>
<td>Service projects: Participate in service projects.</td>
<td>Participate in two service projects and enter the hours on the JTE website.</td>
<td>Participate in three service projects and enter the hours on the JTE website.</td>
<td>Achieve Silver, plus at least one of the service projects is conservation-oriented.</td>
<td>25</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td>#8</td>
<td>Pack and den meetings: Dens and the pack have regular meetings.</td>
<td>Hold eight pack meetings a year. Den or pack meetings have started by October 31.</td>
<td>Achieve Bronze, plus dens meet at least twice a month during the school year.</td>
<td>Achieve Silver, plus earn the Summertime Pack Award.</td>
<td>25</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td>#9</td>
<td>Volunteer Leadership</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Leadership recruitment: The pack is proactive in recruiting sufficient leaders.</td>
<td>Have a Cubmaster, assistant Cubmaster and a committee with at least three members.</td>
<td>Achieve Bronze, and prior to recruiting event, the committee identifies pack and den leadership for the next year.</td>
<td>Achieve Silver, plus every den has a registered leader by October 31.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#10</td>
<td>Trained leadership: Have trained and engaged leaders at all levels.</td>
<td>Cubmaster or an assistant Cubmaster or pack trainer has completed position-specific training.</td>
<td>Achieve Bronze, plus the Cubmaster and den leaders have completed position-specific training or, if new, will complete within three months of joining.</td>
<td>Achieve Silver, plus two-thirds of registered committee members have completed position-specific training for the pack committee.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
</tbody>
</table>

**Bronze:** Earn at least 525 points by earning points in at least 7 objectives

**Silver:** Earn at least 800 points by earning points in at least 8 objectives.

**Gold:** Earn at least 1,050 points by earning points in at least 8 objectives.
Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

### Planning and Budget Measures

1. The pack has a program plan and budget that is reviewed at all pack committee meetings, and the pack follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. Program plans and budget are reviewed with den leaders and parents at the start of the program year.

### Membership Measures

2. A formal recruitment event is conducted and new members are registered by October 31, 2016. On December 31, 2016, the pack has an increase in the number of youth members as compared to the number registered on December 31, 2015. A membership growth plan template can be found at www.scouting.org/membership.

3. Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B-C). Age-outs are youth who are too old to reregister as Cub Scouts.

4. Hold at least two joint activities with a troop or troops, and have graduating boys register with a troop. "The Scouting Adventure" for second-year Webelos is described in the Webelos Scout Handbook. If the pack has no second-year Webelos Scouts, this requirement is met at the Bronze level.

### Program Measures

5. Total number of Cub Scouts advancing at least one rank (Bobcat, Tiger, Wolf, Bear, Webelos, Arrow of Light) during the calendar year (A), divided by the number of boys registered at the end of the year (B). Advancement = (A) / (B).

6. The pack has activities and field trips in the outdoors, which could include outdoor pack meetings, hikes, family campouts, parades, outdoor service projects, etc. All dens have the opportunity to participate.

7. Cub Scouts attend an in-council or out-of-council Cub Scout day camp, family camp, and/or Cub Scout resident camp in 2016. STEM programs either as a day camp or resident camp are also included. All levels are total number of different Cub Scouts attending (A) divided by total number of Cub Scouts registered in the pack as of June 30, 2016 (B). Total = (A) / (B).

8. The pack participates in at least two service projects during the year and enters them on the Journey to Excellence website. (See instructions at www.Scouting.org/jte.) The projects may be completed as joint projects with other organizations. At least one project is conservation-oriented.

9. Have at least eight pack meetings within the past 12 months, with one of those meetings being to review the pack’s program plans and asking for parental involvement in the pack. Den meetings start by October 31, 2016, and all dens meet at least twice each month within the past year. Pack earns the Summertime Pack Award.

### Volunteer Leadership Measures

10. The pack has a Cubmaster, an assistant, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The pack identifies persons for next year’s leadership for existing dens, including Cubmaster, Den Leaders, and Webelos Den Leaders prior to the start of the program year. All dens have a registered leader by October 31, 2016.

11. All leaders have completed youth protection training. The Cubmaster and den leaders (paid or multiple registration) have completed position-specific training or, if new, will complete within three months of joining. Two-thirds of active committee members have completed leader-specific training.

### Scoring the pack’s performance:

To determine the pack’s performance level, you will use the above information to determine the points earned for each of the 11 criteria and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning at least 525 points in at least 7 criteria, Silver level requires earning points in at least 8 criteria and 800 points, and Gold level requires earning points in at least 8 criteria and 1,050 points.

For more resources: www.Scouting.org/jte
<table>
<thead>
<tr>
<th>Item</th>
<th>Objective</th>
<th>Bronze Level</th>
<th>Silver Level</th>
<th>Gold Level</th>
<th>Bronze Points</th>
<th>Silver Points</th>
<th>Gold Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Planning and Budget</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>#1</td>
<td>Planning and budget: Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies related to fundraising.</td>
<td>Have an annual program plan and budget adopted by the troop committee.</td>
<td>Achieve Bronze, plus troop committee meets at least six times during the year to review program plans and finances.</td>
<td>Achieve Silver, plus troop conducts a planning meeting involving youth leaders for the following program year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td><strong>Membership</strong></td>
<td></td>
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</tr>
<tr>
<td>#2</td>
<td>Building Boy Scouting: Have an increase in Boy Scout membership or maintain a larger than average troop size.</td>
<td>Have a membership growth plan that includes a recruitment activity and register new members in the troop.</td>
<td>Achieve Bronze, and either increase youth members by 5% or have at least 25 members.</td>
<td>Achieve Silver, and either increase youth members by 10% or have at least 35 members.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#3</td>
<td>Retention: Retain a significant percentage of youth members.</td>
<td>Reregister 75% of eligible members.</td>
<td>Reregister 80% of eligible members.</td>
<td>Reregister 85% of eligible members.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#4</td>
<td>Webelos-to-Scout transition: Have an effective plan to recruit Webelos Scouts into the troop.</td>
<td>With a pack or Webelos den, hold two joint activities.</td>
<td>Achieve Bronze, plus recruit two Webelos Scouts.</td>
<td>Achieve Bronze, plus provide at least one den chief to a pack and recruit five Webelos Scouts.</td>
<td>25</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td><strong>Program</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>#5</td>
<td>Advancement: Achieve a high percentage of Boy Scouts earning rank advancements.</td>
<td>40% of Boy Scouts advance one rank during the year.</td>
<td>50% of Boy Scouts advance one rank during the year.</td>
<td>60% of Boy Scouts advance one rank during the year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#6</td>
<td>Short-term camping: Conduct short-term or weekend campouts throughout the year.</td>
<td>Conduct four short-term overnight campouts.</td>
<td>Conduct seven short-term overnight campouts.</td>
<td>Conduct nine short-term overnight campouts.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#7</td>
<td>Long-term camping: Participate in a long-term camp with a majority of the troop in attendance.</td>
<td>The troop participates in a long-term camp.</td>
<td>60% of Scouts attend a long-term camp.</td>
<td>70% of Scouts attend a long-term camp.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#8</td>
<td>Service projects: Participate in service projects, with at least one benefiting the chartered organization.</td>
<td>Participate in three service projects and enter the hours on the JTE website.</td>
<td>Participate in four service projects and enter the hours on the JTE website.</td>
<td>Participate in five service projects and enter the hours on the JTE website.</td>
<td>25</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td>#9</td>
<td>Patrol method: Use the patrol method to develop youth leaders.</td>
<td>The troop has patrols, and each has a patrol leader. There is an SPL, if more than one patrol. The PLC meets at least four times a year.</td>
<td>Achieve Bronze, plus PLC meets at least six times. The troop conducts patrol leader training.</td>
<td>Achieve Silver, plus PLC meets at least ten times. At least one Scout has attended an advanced training course, such as NYLT or Order of the Arrow Conference.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td><strong>Volunteer Leadership</strong></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>#10</td>
<td>Leadership and family engagement: The Scoutmaster, an assistant Scoutmaster, and a committee with at least three members.</td>
<td>Have a Scoutmaster, an assistant Scoutmaster, and a committee with at least three members.</td>
<td>Achieve Bronze, plus the troop holds two courts of honor, where troop plans are reviewed with parents.</td>
<td>Achieve Bronze, plus the troop holds three courts of honor, where troop plans are reviewed with parents.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#11</td>
<td>Trained leadership: Have trained and engaged leaders at all levels.</td>
<td>Scouting Master or an assistant Scoutmaster has completed position-specific training.</td>
<td>Achieve Bronze, plus the Scoutmaster and 60% of assistants have completed position-specific training or, if new, will complete within three months of joining.</td>
<td>Achieve Silver, plus two-thirds of active committee members must have completed Troop Committee Challenge and at least one person has attended an advanced training course.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
</tbody>
</table>

Bronze: Earn at least 525 points by earning points in at least 7 objectives.
Silver: Earn at least 750 points by earning points in at least 8 objectives.
Gold: Earn at least 1,000 points by earning points in at least 8 objectives.
Scouting's Journey to Excellence
2016 Troop Planning, Performance, and Recognition

Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

<table>
<thead>
<tr>
<th>Planning and Budget Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The troop has a program plan and budget that is reviewed at all troop committee meetings, and the troop follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. A meeting is held with youth leaders where they are involved in developing the plan for the next program year.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Membership Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>The troop has a growth plan, and conducts a formal recruiting event. On December 31, 2016, the troop has an increase in the number of youth members as compared to the number registered on December 31, 2015. A membership growth plan template can be found at <a href="http://www.scouting.org/membership">www.scouting.org/membership</a>.</td>
</tr>
<tr>
<td>3</td>
<td>Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B - C). Age-outs are youth who are too old to reregister as Boy Scouts.</td>
</tr>
<tr>
<td>4</td>
<td>Hold at least two activities with a pack or Webelos den, and recruit new Webelos Scouts into the troop. Den chiefs are provided to one or more Cub Scout dens.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Total number of Boy Scouts advancing at least one rank (Scout, Tenderfoot, Second Class, First Class, Star, Life, Eagle) during the calendar year (A), divided by the number of boys registered at the end of the year (B). Advancement = (A) / (B).</td>
</tr>
<tr>
<td>6</td>
<td>Conduct short-term (at least one overnight) campouts throughout the year.</td>
</tr>
<tr>
<td>7</td>
<td>Number of Boy Scouts who attend any in-council or out-of-council long-term summer camp (of at least five nights), high-adventure experience, or jamboree, or serve on camp staff within the past year, divided by the Boy Scout membership on June 30, 2016. Youth attending long-term specialty camps such as NYLT or STEM are also counted.</td>
</tr>
<tr>
<td>8</td>
<td>The troop participates in service projects during the year and enters them on the Journey to Excellence website. The projects may be completed as joint projects with other organizations. At least one project must benefit the chartered organization.</td>
</tr>
<tr>
<td>9</td>
<td>The troop is separated into patrols and each patrol has an elected patrol leader. If the troop has more than one patrol, there is an elected senior patrol leader. If the troop has more than one patrol, the PLC meets at least four times each year. The troop holds patrol leader training each year, and youth have the opportunity to participate in advanced training.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Volunteer Leadership Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>The troop has a Scoutmaster, an assistant, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The troop conducts courts of honor where youth are recognized and program plans are shared with parents.</td>
</tr>
<tr>
<td>11</td>
<td>All leaders have completed youth protection training. Scoutmaster and 60% of the assistants (paid or multiple registration) have completed position-specific training or, if new, will complete within three months of joining. Two-thirds of active committee members have completed Troop Committee Challenge. For Gold, one leader must have attended an advanced training course, such as Wood Badge, at some point in their Scouting tenure.</td>
</tr>
</tbody>
</table>

**Scoring the troop's performance:** To determine the troop's performance level, you will use the above information to determine the points earned for each criterion and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze requires earning at least 525 points in at least 7 criteria, Silver level requires earning points in at least 8 criteria and 750 points, and Gold level requires earning points in at least 8 criteria and 1,000 points.

For more resources: www.Scouting.org/jte
## 2016 Journey to Excellence Venturing Crew Measures

<table>
<thead>
<tr>
<th>Item</th>
<th>Objective</th>
<th>Bronze Level</th>
<th>Silver Level</th>
<th>Gold Level</th>
<th>Bronze Points</th>
<th>Silver Points</th>
<th>Gold Points</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Planning and Budget: Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies relating to fund-raising.</td>
<td>Have an annual program plan and budget adopted by the crew committee.</td>
<td>Achieve Bronze, plus crew committee meets at least six times during the year to review program plans and finances.</td>
<td>Achieve Silver, plus crew conducts a planning meeting involving youth leaders for the following program year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#1</td>
<td><strong>Total Points:</strong> 200</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Membership</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>#2</td>
<td>Building Venturing: Have an increase in Venturing membership or maintain a larger than average crew size.</td>
<td>Have a membership growth plan that includes a recruitment activity and register new members in the crew.</td>
<td>Achieve Bronze, and either increase youth members by 5% or have at least 10 members.</td>
<td>Achieve Silver, and either increase youth members by 10% or have at least 15 members with an increase over last year.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>#3</td>
<td>Retention: Retain a significant percentage of youth members.</td>
<td>Reregister 50% of eligible members.</td>
<td>Reregister 60% of eligible members.</td>
<td>Reregister 75% of eligible members.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td><strong>Total Points:</strong> 500</td>
<td></td>
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<tr>
<td></td>
<td>Program</td>
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</tr>
<tr>
<td>#4</td>
<td>Adventure: Conduct regular activities including a Tier II or Tier III adventure.</td>
<td>Conduct at least four activities including a Tier II or Tier III adventure.</td>
<td>Conduct at least five activities and at least 50% of youth participate in a Tier II or Tier III adventure.</td>
<td>Conduct at least six activities and at least 50% of youth participate in a Tier II or Tier III adventure.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#5</td>
<td>Leadership: Develop youth who will provide leadership to crew meetings and activities.</td>
<td>Have a president, vice president, secretary, and treasurer leading the crew.</td>
<td>Achieve Bronze, plus officers meet at least six times. The crew conducts officer training.</td>
<td>Achieve Silver, plus each crew activity has a youth leader.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#6</td>
<td>Personal growth: Provide opportunities for achievement and self-actualization.</td>
<td>Crew members participate in advancement by earning the Venturing Award.</td>
<td>Achieve Bronze, plus crew program includes at least three experiential training sessions.</td>
<td>Achieve Silver level, plus the crew has members earning the Discovery, Pathfinder or Summit Awards.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#7</td>
<td>Service: Participate in service projects, with at least one benefiting the chartered organization.</td>
<td>Participate in two service projects and enter the hours on the JTE website.</td>
<td>Participate in three service projects and enter the hours on the JTE website.</td>
<td>Participate in four service projects and enter the hours on the JTE website.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td><strong>Total Points:</strong> 800</td>
<td></td>
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<tr>
<td></td>
<td>Volunteer Leadership</td>
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</tr>
<tr>
<td>#8</td>
<td>Leadership recruitment: Have a proactive approach in recruiting sufficient leaders and communicating with parents.</td>
<td>Have an advisor, associate advisor, and a committee with at least three members.</td>
<td>Achieve Bronze, plus the crew holds a meeting where plans are reviewed with parents.</td>
<td>Achieve Silver, plus adult leadership is identified prior to the start of the next program year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#9</td>
<td>Trained leadership: Have trained and engaged leaders at all levels.</td>
<td>Advisor or an associate advisor has completed position-specific training.</td>
<td>Achieve Bronze, plus the advisor and all associates have completed position-specific training or, if new, will complete within three months of joining.</td>
<td>Achieve Silver, plus at least two committee members have completed crew committee training.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td></td>
<td><strong>Total Points:</strong> 500</td>
<td></td>
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</tbody>
</table>

**Bronze:** Earn at least 550 points by earning points in at least 6 objectives.  
**Silver:** Earn at least 800 points by earning points in at least 7 objectives.  
**Gold:** Earn at least 1,100 points by earning points in at least 7 objectives.
Scouting's Journey to Excellence
2016 Crew Planning, Performance, and Recognition

Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

### Planning and Budget Measures

| 1 | The crew has a program plan and budget that is reviewed at all crew committee meetings, and the crew follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. A meeting is held with youth leaders where they are involved in developing the plan for the next program year. |

### Membership Measures

| 2 | The crew has a growth plan, and conducts a formal recruiting event. On December 31, 2016, the crew has an increase in the number of youth members as compared to the number registered on December 31, 2015. A membership growth plan template can be found at www.scouting.org/membership. |
| 3 | Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B-C). Age-outs are youth who are too old to reregister as Venturers. |

### Program Measures

| 4 | The crew conducts regular activities outside of meetings. At least one is a Tier II activity (may be less than four days, but requires planning and skill development) or a Tier III activity (at least 4 days and is mentally and physically challenging.) |
| 5 | The crew has youth leaders serving as president, vice president, secretary, and treasurer who are leading the activities of the crew. Crew officers hold regular meetings and receive training. Each crew activity has a youth leader. |
| 6 | Crew members complete the Venturing award shortly after joining. Experiential training at meetings allows crew members to learn from hands-on experiences. The crew encourages achievement through the advanced Venturing awards. |
| 7 | The crew participates in service projects during the year and enters them on the Journey to Excellence website. The projects may be completed as joint projects with other organizations. At least one project must benefit the chartered organization. |

### Volunteer Leadership Measures

| 8 | The crew has an advisor, an associate, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The crew holds a meeting where program plans are shared with parents. Volunteer leaders are selected prior to the next program year. |
| 9 | All volunteer leaders have current youth protection training. Advisor and Associates (paid or multiple registration) have completed position-specific training or, if new, will complete within three months of joining. Two committee members have completed Crew Committee Training. |

Scoring the crew’s performance: To determine the crew's performance level, you will use the above information to determine the points earned for each of the 9 criteria, then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning 550 points in at least 6 criteria, Silver level requires earning points in at least 7 criteria and 800 points, and Gold level requires earning points in at least 7 criteria and 1,100 points.

For more resources: www.Scouting.org/jte
### Exploring Posts Journey to Excellence Measures

<table>
<thead>
<tr>
<th>Item</th>
<th>Objective</th>
<th>Bronze Level</th>
<th>Silver Level</th>
<th>Gold Level</th>
<th>Bronze Points</th>
<th>Silver Points</th>
<th>Gold Points</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Committee and Planning</strong></td>
<td></td>
<td></td>
<td></td>
<td>Total Points: 300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#1</td>
<td>Committee and Planning: Have an active post or club committee.</td>
<td>Post or club committee adopts an annual plan and meets at least twice a year.</td>
<td>The post or club committee meets at least four times a year.</td>
<td>The post or club committee meets at least six times a year.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td></td>
<td><strong>Participants and Growth</strong></td>
<td></td>
<td></td>
<td></td>
<td>Total Points: 500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#2</td>
<td>Open house: Conduct an open house or recruitment event.</td>
<td>Conduct an open house or recruitment event.</td>
<td>Conduct an open house or recruitment event in November.</td>
<td>Conduct an open house or recruitment event in September or October.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>#3</td>
<td>Growth: Increase number of youth participants.</td>
<td>Maintain or grow number of youth participating in post or club programs as compared to the prior year.</td>
<td>Achieve Bronze, plus at least half of the youth remain involved throughout the year.</td>
<td>Achieve Bronze, plus at least two-thirds of the youth remain involved throughout the year.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td><strong>Program</strong></td>
<td></td>
<td></td>
<td></td>
<td>Total Points: 700</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#4</td>
<td>Post or club program: Include interactive activities in the post or club program/meetings.</td>
<td>40% of meetings include interactive activities.</td>
<td>70% of meetings include interactive activities.</td>
<td>85% of meetings include interactive activities.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#5</td>
<td>Youth leadership: Have trained youth leadership.</td>
<td>Have active youth officers.</td>
<td>Achieve Bronze, plus post or club Officers’ Seminar is conducted for all youth officers.</td>
<td>Achieve Silver, plus Youth Leadership Workshop is conducted.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>#6</td>
<td>Super activity: The post or club plans and/or participates in a super activity.</td>
<td>Explorers participate in an activity, either nationally, regionally, or locally.</td>
<td>The post or club will plan and conduct its own super activity.</td>
<td>Achieve Silver with at least 50% Explorers in attendance.</td>
<td>50</td>
<td>100</td>
<td>150</td>
</tr>
<tr>
<td>#7</td>
<td>Service projects: The post or club participates in one or more community service projects.</td>
<td>Explorers performed one or more community service projects averaging three hours per registered Explorer.</td>
<td>Explorers performed one or more community service projects averaging four hours per registered Explorer.</td>
<td>Explorers performed one or more community service projects averaging six hours per registered Explorer.</td>
<td>50</td>
<td>100</td>
<td>150</td>
</tr>
<tr>
<td></td>
<td><strong>Volunteer Leadership</strong></td>
<td></td>
<td></td>
<td></td>
<td>Total Points: 500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#8A</td>
<td>Post adult leadership: Have registered and engaged adult leaders.</td>
<td>Have five registered adult leaders including: Advisor, associate Advisor, committee chair, and two committee members.</td>
<td>Have six registered adult leaders including: Advisor, associate Advisor, committee chair, and two committee members.</td>
<td>Have eight or more registered adult leaders including: Advisor, associate Advisor, committee chair, and two committee members.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>#8B</td>
<td>Club adult leadership: Have registered and engaged adult leaders.</td>
<td>Have three registered adult leaders including: Sponsor, co-sponsor, and a committee member.</td>
<td>Have four registered adult leaders including: Sponsor, co-sponsor, and two committee members.</td>
<td>Have five registered adult leaders including: Sponsor, co-sponsor, and three committee members.</td>
<td>100</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>#9</td>
<td>Trained adults: Have trained adult leaders.</td>
<td>Advisor or an associate advisor has completed position-specific training.</td>
<td>Achieve Bronze, plus 50% of registered adults have completed Adult Explorer Leader Training.</td>
<td>Achieve Silver, plus 75% of registered adults have completed Adult Explorer Leader Training.</td>
<td>50</td>
<td>100</td>
<td>200</td>
</tr>
</tbody>
</table>

**Bronze:** Earn at least 600 points by earning points in at least 6 objectives.

**Silver:** Earn at least 900 points by earning points in at least 7 objectives.

**Gold:** Earn at least 1,200 points by earning points in at least 7 objectives.
Exploring's Journey to Excellence
2016 Post/Club Planning, Performance, and Recognition

Journey to Excellence uses a balanced approach to measure performance. The objectives were developed following extensive research into proven indicators of enduring post and club programs. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous renewal year to chart your progress. Use the criteria in planning your strategy for the coming year to guide your performance improvement. The youth officers should take the lead in making this assessment. The period for measuring performance will be the calendar year.

<table>
<thead>
<tr>
<th>Committee and Planning Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The post or club has a committee that meets throughout the year to support the program.</td>
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</table>

<table>
<thead>
<tr>
<th>Participants and Growth Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. The post or club annually conducts an open house or similar recruiting event.</td>
</tr>
<tr>
<td>3. The post or club has an active recruiting program and maintains youth involvement in an annual program.</td>
</tr>
</tbody>
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<thead>
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<th>Program Measures</th>
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<tbody>
<tr>
<td>4. Post or club meetings consist of interactive activities to engage Explorers beyond listening to lectures, reading handouts, or watching slide shows. This is a proven indicator of post success.</td>
</tr>
<tr>
<td>5. The post or club provides youth leadership opportunities and training.</td>
</tr>
<tr>
<td>6. A super activity is a major trip, activity, or project requiring advanced planning and promotion by Explorers. Qualify for Bronze by participating in an activity planned by another group.</td>
</tr>
<tr>
<td>7. The post or club participates in one or more community service projects during the year. The projects may be completed as joint projects with other organizations. Criteria is based on average hours per Explorer, not total hours for each Explorer.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Volunteer Leadership Measures</th>
</tr>
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<tbody>
<tr>
<td>8. Having a sufficient number of adults is a proven indicator of success and longevity. Posts use the measures outlined in Criterion 8A on the reverse side, while clubs use those described in 8B.</td>
</tr>
<tr>
<td>9. All adult volunteers have current youth protection training. Registered leaders have completed Adult Explorer Leader Training.</td>
</tr>
</tbody>
</table>

**Scoring the post's or club's performance:** To determine the performance level, the council will use the above information to measure the points of the 9 individual criteria and then add those individual point scores to determine a composite score. Bronze level requires earning 600 points in at least 6 criteria, Silver level requires earning 900 points in at least 7 criteria, and Gold level requires earning 1,200 points in at least 7 criteria.
BUILD AN ADVENTURE